

Poundstock Parish Council

Clerk Mrs. Lynn Pluess

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23rd October 2022

To all members of the **Parish Council**:

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of Poundstock Parish Council on **Thursday 27 October 2022** at 7:00 pm at Gildhouse, Vicarage Lane for the purpose of considering and resolving upon the business to be transacted at the meeting as set out on the agenda below.

Yours sincerely,

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Clerk Mrs. Lynn Pluess

Press and Public are invited to attend.

Meetings are held in public and could be filmed or recorded by broadcasters, the media or members of the public.

AGENDA

1. **To open the meeting** note persons present, receive and approve apologies for absence with reasons given.
2. **To receive Declaration of Interest** and nature of any Disclosable Pecuniary Interest (DPI) and any Other Significant Interest (OSI).
 - (a) Relating to any items appearing on the agenda.
 - (b) Gifts over £50.00.
3. **Approve Dispensations** from Members concerning items on the agenda.
4. **Public Open Session:** Members of the public are invited to address the Council on an agenda item (10 mins). Residents are encouraged to participate beforehand by emailing the Clerk's Office.
5. **To resolve that the Minutes of the previous meeting are an accurate record:**
 - a) Minutes Full Council APPROVE the Minutes of the Ordinary Meeting held on 29 September 2022.
 - b) Minutes Community Hall Committee
 - (i) NOTE the minutes of the meeting held on 27 September 2022.
 - (ii) NOTE the draft minutes of the meeting held on 13 October 2022.
 - c) CHC Minutes Recommendations:

(i) To put to full Council to sell the old parish hall for the best possible price and dedicate funds to providing a new community hall, in line with Financial Regulations 14.3.

6. Correspondence to discuss and resolve a course of action:

- a) Millook Coastal Road.
- b) Rural Services Bulletin.

7. Planning Matters:

- a) Planning Applications to discuss and make a consultee comment on the following applications: - **PA22/08537** – Application for planning permission for siting of a log cabin for annex accommodation purposes, previously carried out without consent at 3 Swelle Cottages, Poundstock, Bude, Cornwall.
- b) Planning Decisions – View at <https://www.poundstock-pc.gov.uk/planning-applications>
- c) To consider advice received from CALC on the 5-Day Protocol in line with previous motion.

8. Finance to discuss and resolve a course of action with associated expenditure:

- a) To note balances as at 27 September 2022.
- b) To resolve to approve payment of outstanding accounts and note income as per schedule.
- c) To receive Budget Analysis 2022/23 Quarter 2.
- d) To received and approve internal audit review.
- e) To review and approve updated Asset Register.
- f) To consider and approve the response to the External Auditor.
- g) To consider additional grant request from 2nd Bude and Jacobstow Scout Hut.

9. Agenda Items to discuss and resolve a course of action and associated expenditure:

- a) Widemouth Bay Toilets – Update on repairs under licence.
- b) Quote for rubbish and dog bins in Bude Meadows and Wanson lay-bys.
- c) To agree to adopt the Civility and Respect at Work Policy.
- d) To consider the Hedgehog Highway Project.
- e) To receive tenders and agree a Public Toilets Winter Cleaning Contract 2022/23.
- f) To consider and agree the Public Toilets Waste Disposal Contract (2 year).
- g) To agree to adopt the Updated Model Publication Scheme.
- h) To consider and agree location of two benches in Widemouth Bay Car Park.
- i) To discuss Cornwall Council's code of practice on land and property transactions and associated documents.

10. To receive written reports and authorise any action:

- a) Poundstock Ward Member's Report.
- b) Chair's Report.
- c) Clerk's Report.

11. Crematorium Working Group to receive reports and authorise any action and expenditure.

12. NDP Steering Group to receive reports and authorise any action and expenditure.

13. Councils Representatives to receive reports from Outside Bodies.

14. **Portfolio Reports** to receive written reports and authorise any action and expenditure.
15. **Items for Information.**
- a) Bude Community Network Extraordinary Meeting to be held on 3rd November 2022.
 - b) Bude Community Network Meeting to be held on 4th January 2023.
 - c) Positive Planning Training on 17th November 2022.
 - d) CALC & Cornwall Council T/PC briefing on Safeguarding on 22nd November 2022.
16. **Notification of meeting and suggested items for the agenda: 29th November 2022.**
17. **PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960**
- During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw.”
18. **Close the Meeting.**

PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960